



LEAH SANTOS

WORK EXPERIENCE

2021 - PRESENT

Mai 'Ō A 'Ō Technology Manager - University of Hawai'i at Mānoa

Creates and produces instructional technology videos to provide Native Hawaiian educators with application tools and tips for teaching in an asynchronous environment.

2019 - 2021

Executive Director - Ke Kula 'o Pi'ilani

Led the administration and worked with the school's Board to execute the daily operations of an independent Hawaiian immersion elementary school where place-based learning is utilized to enhance a 21st century curriculum. Also taught Papa 'Ehane, technology class, focused on coding & digital storytelling.

2015 - 2019

Website/Database/Tech Manager - Seabury Hall/Kamehameha Schools Maui

Specialized in website design, IT, database management and video production instruction. Performed technical troubleshooting on laser cutters, 3D printers and tracked and maintained an iPad 1:1 program. Also honed skills involving *Blackbaud* database software and became the resident consultant.

2014 - 2015

Film Office Liaison - Maui County Office of Economic Development

Performed liaison duties between production companies and county personnel, managed all incoming permit applications, coordinated film industry night events, stage managed for the Made in Maui County Festival and specialized in graphic design, website design and asset management.

2010 - PRESENT

Video Editing and Motion Graphics - MS Productions - all i see is ART

Created show open motion graphics, lower thirds and segment billboards for *Golf Hawaii* which aired on the *Golf Channel* and performed social media marketing and management of all post-production resources. Video edited golf commercials which aired locally and created a behind-the-scenes short documentary series for *Global Golf Adventure* which aired on *NBC Sports*.

2008 - 2010

Senior Production Supervisor - Disney/Imagemovers Digital

Supervised teams in Tracking, Solving and Kabuki departments for motion capture feature films including *Mars Needs Moms* and *A Christmas Carol*. Managed *Shotgun* database and created digital tools to maximize efficiencies in Animation production pipeline.

2007 - 2008

Senior Production Coordinator - Imagi Animation Studios

Coordinated rough and final layout departments for animated feature films including *Gatchaman* and *Astroboy*. Assisted Director of Photography and focused on scheduling, interdepartmental communication overseas (with HK), technical troubleshooting, and digital inventory management.

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EDUCATION

2018

Certificate in Instructional Technology
Framingham State University

2004-2007

Bachelor of Arts
Visual Anthropology
Certificate in 3D Animation
University of Southern California

SKILLS

- Website Design
- Graphic Design
- Production Management
- Scheduling Strategy
- Leadership Skills
- Innovative Thinking
- Grant Writing
- Video Editing
- Ability to Multi-task
- Ability to Meet Deadlines

REFERENCES

Dr. Kapā Oliveira

Vice Provost - UH Mānoa
kapaoliveira@gmail.com

Kekai Robinson

Po'o Kula - Ke Kula 'o Pi'ilani
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Ben Guthrie

Motion Capture Lead - IMD
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